



GOVERNMENT OF WEST BENGAL

Office of the Sub-Divisional Officer, Malda Sadar,

P.O. & Dist.-Malda, Pin-732101.

Phone & Fax: 03512-252733 ; E-mail : sdo.maldasadar@gmail.com

No. **3116** /SDO(S)/MLD

Date: **29** / 09 / 2018.

NOTICE INVITING QUATATION

Spot Quotation are invited on urgent basis from the bonafide, renowned Agencies / Suppliers for repairing 01 (One) Xerox Machine RICOH Model No. MP2001 L) and 01 (one) new Xerox Machine (specification: 20CPM or Higher, including DUPLEX, ADF and Networking) for SDO, Malda Sadar Office, Malda. The Sealed quotations will be ~~received from 01/10/2018 to 07/10/2018~~ ^{on} up to 4.00 PM) at the earmarked dropping box and the same will be opened on 07/10/2018 at 4.30 PM in the office chamber of SDO(S), Malda. Successful quotationers must have to complete the repaired and supply with installed by 27/10/2018 positively.

(12:00 noon)

The authority reserves full right accepts or rejects any or all quotation(s) without showing any reason thereof.

L

Sub-Divisional Officer
Malda Sadar, Malda.

Memo No. **3116/13** SDO(S)/MLD
Copy forwarded to:

Date: **29** / 09 / 2018.

1. The N.D.C, Malda to display at his notice board.
2. The D.I.O, NIC for uploading at District website.
3. CA to A.D.M (G), Malda

L **29.09.18**

Sub-Divisional Officer
Malda Sadar, Malda.