

Government of West Bengal
Office of the District Magistrate & Collector, Malda
(Health & Family Welfare Section)

Memo No. 231 (22)/SS/I/IV/2018/1
From : Additional District Magistrate (ZP), Malda

Date 14 /06/2018

&

District Key Manager, Swasthya Sathi, Malda

To :

1. MSVP, Malda Medical College & Hospital, Malda
2. Superintendent of Police, Malda
3. Addl. District Magistrate (Zilla Parishad), Malda
4. PD, DRDC, Malda
5. CMOH, Malda
6. District SHG Officer, Malda
7. DOMA, Malda
8. DPO, SSM, Malda
9. DY0, Malda
10. NDC, Malda
11. Officer in Charge _____ (ALL), Section, Malda
12. Principal, Malda Polytechnic, Malda
13. Principal, ITI Malda, Malda
14. Principal, ITI Habibpur, Malda
15. Deputy Director, Animal Resources Department, Malda
16. DICO, Malda
17. District Inspector of Schools (Secondary), Malda
18. District Inspector of Schools (Primary), Malda
19. Sr SOI, Civil Defense, Malda
20. DPO, ICDS, Malda
21. Executive Officer, Englishbazar Municipality, Malda
22. Executive Officer, Old Malda Municipality, Malda

Subject: - Collection of Data regarding the preparation of *Swasthya Sathi* beneficiaries' database.

Ref – Memo No HFW-12011(14)/8/2018-SWASTHYASATHI SEC-Dept of H&FW/690 dtd

28/05/2018

Sir,

In connection to the subject mentioned above and in reference to the Memo No cited above, you are requested to start collecting the details of *Swasthya Sathi* beneficiaries. Enclosed find herewith the format for the collection of '*Swasthya Sathi*' data. You are requested to send the duly filled in details of the **left out** beneficiaries, as mentioned in Annexure I, to the District Swasthya Sathi Cell, Malda situated at Room No 207, 2nd Floor, Malda Collectorate, Malda by **20/06/2018** positively.

SL No	Department	Category	Official requested to collect the data
1.	Higher Education/ School Education	1. Para Teachers 2. Sikhsha Bondhu 3. Special Educator 4. Circle Level Resource Centre 5. Teaching and Non - Teaching employees Primary and Secondary Schools	1. District Inspector of Schools (Secondary), Malda 2. District Inspector of Schools (Primary), Malda

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SL No	Department	Category	Official requested to collect the data
2.	Panchayats & Rural Development	<ol style="list-style-type: none"> 1. Samprasarak/ Samprasarika of Shishu Shiksha Kendras 2. Samprasarak/ Samprasarika of Madhyamik Shiksha Kendras 3. Contractual Homeopathic Doctors/ Compounders at Gram Panchayat level 	Additional District Magistrate (ZP), Malda
3	Minority Affairs and Madrasah Education Department	<ol style="list-style-type: none"> 1. Samprasarak/ Samprasarika of Madrasa Shiksha Kendras, Shishu Shiksha Kendras and Madhyamik Shiksha Kendras 2. Teaching and Non-Teaching employees of recognized aided Madrasahs 	District Officer Minority Affair, Malda
4	Animal Husbandry	Pranibandhu	Deputy Director, Animal Resources Department, Malda
5	Health and Family Welfare	<ol style="list-style-type: none"> 1. Rogi Sahayaks 2. Auxiliary Nurse Midwife 3. Other contractual staff of National Health Mission and National Urban Health Mission including ASHA Supervisor and Rashtriya Bal Swasthya Karyakram doctors 4. Contractual Staff of West Bengal State Health and Family Welfare Samiti 5. Contractual Staff of West Bengal State Health and Family Welfare Samiti 	<ol style="list-style-type: none"> 1. MSVP, MMCH, Malda 2. CMOH, Malda
6.	Urban Development Department and Municipal Affairs	<ol style="list-style-type: none"> 1. Elected representative of Municipalities 2. Employees of Development Authorities not covered under West Bengal Health Scheme 3. Employees of Urban Local Bodies not covered under West Bengal Health Scheme 4. Sanitary workers and workers engaged under West Bengal Urban Employment Scheme in Urban Local Bodies 	<ol style="list-style-type: none"> 1. Executive officer of Englishbazar Municipality 2. Executive officer of Old Malda Municipality

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SL No	Department	Category	Official requested to collect the data
7.	Finance	All contractual/casual/daily rated employees engaged by any department with specific approval of the Finance Department and drawing remuneration from the treasuries or from grant-in-aid	1. NDC, Malda 2. Officer in Charge (ALL), Section, Malda
8.	Self Help Group and Self Employment	Prakalpa Sahayaks and Supervisors	District SHG Officer, Malda
9.	Home Department	1. Civic Police Volunteers 2. Village Police Volunteers	SP, Malda
10.	Civil Defence & NVF Department	Civil Defense Volunteers	Sr SOI, CD
11.	Civil Defence & NVF Department	1. NVF 2. Home Guards	SP, Malda
12.	Women & Child Development	1. ICDS Workers 2. ICDS Helpers	DPO, ICDS
13.	P&RD	1. SHG under P&RD 2. Contractual/ Casual workers in PRI bodies covered under Finance Department	PD, DRDC
14.	Municipal Affairs	1. SHGs in Municipal Areas 2. HHW/ ASHA workers 3. Contractual/ Casual workers in ULBs bodies covered under Finance Department	EOs of Municipalities
15.	Health & Family Welfare	ASHA workers	CMOH, Malda
16.	Information and Cultural Affairs	Cable Operators, Sub-Operators and Workers	DICO, Malda
17.	Youth Services and Sports	Former Sportsperson	DYO, Malda
18.	Technical Education and Training	Vocational Education and Training Programme	Principal, Polytechnic Principal, ITI
19.	School Education	Contractual Staff of Sarba Siksha Mission including Circle Level Resource Centre	DPO, SSM

This may be treated as most urgent.

Handwritten signature
13/06/18

Additional District Magistrate (ZP), Malda
&
District Key Manager, Swasthya Sathi, Malda

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Date **14** /06/2018

Copy forwarded for information and necessary action:

1. Secretary, H&FW, Govt. of West Bengal and State Nodal Officer, SS, West Bengal.
2. DIO, NIC, Malda – with request to upload this letter on the official website of Malda District.
3. Dy. CMOH –I, Malda
4. CA to the District Magistrate, Malda.
5. Office file.

13/06/18

Additional District Magistrate (ZP), Malda
&
District Key Manager, Swasthya Sathi, Malda

ANNEXURE I

Format for Data capturing of Swasthya Sathi beneficiaries

<u>Name</u>	<u>Department</u>	<u>Category</u>	<u>A G E</u>	<u>S E X</u>	<u>Relation</u>	<u>Black</u>	<u>GP/ Ward</u>	<u>Village</u>	<u>Caste</u>	<u>Minority</u>	<u>RSBY Status If Yes then URN no</u>	<u>Address</u>	<u>Office Address</u>	<u>ADHAR NO (if available)</u>	<u>Mobile</u>	<u>Khadyasat hi ID or SECC ID</u>
					Beneficiary											
					Spouse											
					Father											
					Father											
					Mother											
					Father in Law											
					Mother in Law											
					son											
					Daughter											
No Entry required					No Entry required											
NO ENTRY REQUIRED																