

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE AND COLLECTOR
BACKWARD CLASSES WELFARE, MALDA.**

Memo no. 1053...../BCW(MLD),

Date: 14...../07...../2017

NOTICE

Online application is invited for the following vacancies mentioned below in connection with implementation of various e- Governance Project by the Backward Classes Welfare Department, West Bengal.

| Name of Post | Monthly Remuneration | No of Vacancy | Rservation |
|----------------------|--|---------------|------------------|
| Data Entry Operators | Rs. 11,000/- per month (Consolidated) | 03 | UR- 02 SC- 01 |

Eligibility Criteria:

- Age** : Not more than 40 years as on 01/01/2017.
- Essential Qualification** : Degree in Graduation with Certificate in Computer Application
- Recruitment Procedure** : The selection of Data Entry Operators will be made strictly on the basis of Merit List prepared on the basis of results of Selection Test Comprising of Written Examination (50 marks, objective type, OMR sheet based basically to test the candidate's competency in computer), Trade test (30 Marks) and Interview (20 Marks).
- Tenure of Service** : The engagement shall be purely temporary on contractual basis for a period one (1) year only . The renewal of the post will be guided by the Go. No. 1774-BCW/5E-04/2014, dated 29.05.2017.
- Last date of application** : Candidate would submit online application through district website: www.malda.gov.in on or before 03.08.2017. No application will be received after 5p.m. on 03.08.2017. Only online application will be accepted.
- Date of Examination** : **Written examination will be held on 06.08.2017 at 12 noon at Malda Zilla School, Malda**

The candidates are advised to follow the district website www.malda.gov.in closely. All the information related to selection process will be uploaded in the district website from time to time.

Applicant must be a resident of the district.

Enclosure to submitted along with application:

- v) Proof of residence self attested copy of certificate issued by Councilor/Prodhan/Sabahapati/Sabhadhipati/MLA/MP/ Group A officer of the State Government. (with Voter ID & Aadhar)
- vi) Proof of age self attested copy of certificate issued by WBBSE & other recognised board of examination.
- vii) Qualification - self attested copy of certificate in support of essential qualification.
- viii) Experience - self attested copy of certificate in support of experience.
- ix) Photograph - passport size photo self attested on the space in the format.

R. N. S.
14/7/17.
Additional District Magistrate (Gen.),
Malda

14-7-17

Memo no. 1053/1(38)/BCW(MLD),
Copy forwarded for information and necessary action to :

Date: 14/07/2017

19. The Deputy Secretary to the Govt. of West Bengal, Backward Classes Welfare Department, Administrative Building, BL-DJ4, 5th Floor, Salt Lake City, Sector – II, Kolkata – 700 091.
20. The Commissioner, Backward Classes Welfare Directorate, 8, Lyons Range, Kolkata – 700 001.
21. The District Magistrate, Malda.
22. The Superintendent of Police, Malda.
23. The Chief Medical Officer of Health, Malda.
24. The Project Director, D.R.D. Cell, Malda.
25. Sub-Divisional Officer, Sadar, Malda/
26. Sub-Division, Chanchal, Malda.
27. The District Planning Officer, Malda.
28. The District Panchayat & Rural Development Officer, Malda.
29. The District Nodal Officer, MRNREGS, Malda.
30. The District Social Welfare Officer, Malda.
31. The District Project Officer, SSM, Malda.
32. The District Officer, Minority Affairs & Madrasah Education, Malda.
33. The District Horticulture Officer, Malda.
34. The District Program Officer, Malda
35. The District Informatics Officer, N.I.C., Malda with a request to display the notice along with annexure in the website of the District Magistrate, Malda..
36. The DICO Malda with a request to publish an insertion in one local paper and Two daily newspaper.
- 19-34) The Block Development Officer (All), _____ Dev. Block, Malda
- 34-38) CA to Additional District Magistrate (Gen.) / Additional District Magistrate (Dev.) / Additional District Magistrate (LR) / Additional District Magistrate (ZP), Malda.

Additional District Magistrate (Gen.),
Malda

14-7-17