

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR
AND DISTRICT PANCHAYAT ELECTION OFFICER, MALDA
(Material Cell at Treasury-I, Malda)**

N.I.T. No. 01 /PE

Dated, Malda the 21st May, 2013

TENDER NOTICE

Sealed Tenders are hereby invited from the bonafide and reputed Printing Presses of Malda District for printing works in connection with ensuing Panchayet Election'2013.

SCHEDULE

Particulars	Date	Time
Date of submission of Tender	21.05.2013 to 23.05.2013	10.30 am to 5.30 pm
Date of opening the Tender	24.05.2013	12-00 noon

TERMS AND CONDITIONS

The Tenderers must have the Credibility, Financial capability and experience(at least 4 years) for printing of forms to Government Offices or similar kind of job. The specimen copy of Forms are to be collected from the Material Cell at Malda Treasury-I, Malda of this Collectorate on all working days (except Saturday , Sunday and other holidays on the mentioned dates.(Upto 23-05-2013 between 10.30 A.M. to 3 P.M.)

No tender shall be accepted unless it is accompanied with an up-to-date IT/ST/PT clearance Certificate and Earnest Money amounting to Rs.10,000/-(Rupees Ten thousand)only in favour of the District Magistrate, Malda in the shape of Bank Draft. The tender will be received in the Office of the District Magistrate, Malda (Malda Treasury-I) on the mentioned dates& times above.

The tender will be opened in the Office Chamber of the Officer-in-Charge, Material Cell(Treasury Officer, Treasury-I, Malda) in presence of the Tenderers who may be willing to remain present.


The successful Tenderers will have to execute an Agreement Bond in Non-Judicial stamp paper of Rs.10/-(Rupees ten) only to the effect that they will be liable for supplying the forms as per approved rate, sample, specimen and within scheduled date , failing which the Earnest Money will be forfeited and other legal action will be taken against the defaulters.

The Tenderers must quote the rate in figure and words including cost of loading, unloading and carrying etc. and submit the same in a sealed cover. The rate should be quoted as per specification noted below:

1. ¼ of DFC single side /1000
2. ¼ of DFC both side /1000
3. ½ of DFC single side /1000
4. ½ of DFC both side /1000
5. Identity Card (10 cm. X 6 cm.) /1000
6. Identity Card (8 cm. X 6 cm.) /1000
7. 1/8 of DFC(64 GSM) single side /1000
8. 1/8 of DFC(64 GSM) both side /1000
9. Envelope(Gen.) /1000
10. Envelope (Inner clothed) /1000

No tender will be entertained if it will be submitted before or after the schedule date and time. Incorrect and erroneous tenders will be rejected.

The undersigned reserves the right to accept or reject any or all tender(s) without assigning any reason whatsoever and impose further conditions and distribute the work amongst the Tenderers as will be deemed expedient and proper.


20/5/13
District Magistrate &
District Panchayat Election Officer,
Malda

Memo No.....01/1(12)/PE

Dated, Malda, the 21st May, 2013.

Copy forwarded for kind information & wide circulation to :

1. The Sub-Divisional Officer, Malda Sadar/Chanchal, Malda.
2. The Chairman, English Bazar Municipality, Malda.
3. The Secretary, Malda Zilla Parishad, Malda.
4. The Post Master, Head Post Office, Malda.
5. The D.P. & R.D.O., Malda.
6. The Officer-in-Charge, Election, Malda.
7. Notice Board of D.M. & Collector, Malda.
8. C.A. to ADM(G)/ADM(D)/ADM(ZP)/ADM(LR), Malda.
9. Copy to DIO NIC with request to upload the same in the District website.


District Magistrate &
District Panchayat Election Officer,
Malda